

**ASQ SECTION 0511
BOARD AGENDA
8 June 2016**

Location: On The Border, Reston

Attendees: Attendance Document

Time Slot	What	Who
5:30 – 5:40	<p>Call to Order / Statement of Quorum</p> <ul style="list-style-type: none"> • Opening Remarks <ul style="list-style-type: none"> ○ Tonight’s Member Meeting while unscripted will be a cohesive, interactive forum of ASQ World Meeting attendee speakers with members. ○ A significant change is in the air and afoot relative to Certification testing. Gone are our four Section sponsored exams on the first Saturday of March, June, October, and December. All exams are now Prometric Computer Based Testing (CBT). Members apply and register as always. However, once “approved”, Members must do an independent scheduling with Prometric for an exam seat, day and time. Prometric provides some 8,000 venues and exam windows encompass multiple days, thereby giving options to those who need special accommodations or consideration. Given the nature of our ASQ Certification exams, not all Prometric sites will be able to offer all ASQ tests. Still, it is a good deal for Members. Moreover, exams will be offered more than 4 times each year. This change inspires us to be more creative, more proactive, and more futuristic in how we offer certification preparation. In this regard, let us think in terms of making RU available to instructors: those who develop a preparation course, and those who teach a preparation course. To make web-training a reality, we need to think in terms of 24/7 classrooms, unique access for students (no piggy-backing or poaching of training), and bandwidth amongst other things. ○ From email traffic, you deduced a SIG speaker took issue with us web-publishing his presentation after his time on stage. Lesson Learned: Let us ask the question on whether the presentation is sharable or not. As a reference point, one of our speakers asked that a certain slide be pulled because it dealt with an on-going investigation and he was delighted to share the remainder. Another speaker let us know that pictures and diagrams were not public domain and could not be shared, and we complied, but did provide a paragraph summary narrative. Speakers have an obligation to let us know about what they provide electronically, but we should also be quality stewards who ask a reminder question. 	Chair
5:40 – 5:50	<ul style="list-style-type: none"> • Reading and Approval of Minutes <ul style="list-style-type: none"> ○ Previous Monthly Minutes • Financial Report and Status 	<ul style="list-style-type: none"> • Secretary • Treasurer
5:50 – 6:15	<p>Chair Reports (Alphabetic; most frequent are position identified)</p> <ul style="list-style-type: none"> • Arrangements – we’re covered through October (Maggiano’s “big” meeting) • Audit – • Database – Welcome Bob Orkin! • Education – <ul style="list-style-type: none"> ○ Awaiting memorandum of understanding (MOU) with Section 0509 on joint certification preparation training ○ New testing schedule requires us as a Board to rethink our training approach and methods 	<p>Board Members <i>(Please, let’s stay in sequence and topic-focused for time control)</i></p>

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	<ul style="list-style-type: none"> • Membership – • Programs – • Re-Certification – • Testing – June 4 results and path forward • VOC – • Webmaster – • Others <ul style="list-style-type: none"> ○ Historian – Connie Broadie is our new volunteer. Welcome and Thank-you! <ul style="list-style-type: none"> ▪ Former Historian is mailing us a CD of all his historical records ○ Lean Six Sigma SIG – ○ Software SIG – • Past Chair – No report. • Chair Elect – • Chair – <ul style="list-style-type: none"> ○ Do we apply for PAR 2016? ○ We need to begin Business Plan & Budget 2017. Treasurer Cyndi and I welcome help, once we receive the 2017 templates. ○ We need to form our “2017 Chair Slate” – Appointed and Elected. Let us plan on September 14 elections and appointments. ○ We need a Saturday Vision Meeting: July-Aug-Sep ○ Do we proceed with a “Member Fun Activity Day”? ○ Carol Loulis (retired) is donating her quality library books 	
6:15 – 6:40	New items for consideration	TBD
6:40 – 6:44	Review of Action Items / Minutes	Secretary & Chair
6:44 – 6:45	Adjournment	Chair

Meeting Minutes/Notes:

Call to Order: 5: P.M.

By:

In attendance:

Opening:

Officer and Chair Reports:

Secretary – previous month meeting minutes

□

Treasurer

□ Financials posted as a separate document.

□

Arrangements

□

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Audit

Education

Membership

Programs

Re-Certification

Testing

VOC

Webmaster

Special Interest Groups (SIG)

Historian

Lean Six Sigma (LSS)

Software (SW)

Past Chair

Chair-Elect

Chair

NEW ITEMS

Adjourned: 6: P.M.