

ASQ SECTION 0511 BOARD MEETING MINUTES OF 7-SEPTEMBER-2000

LOCATION & TIME: DataZen, 7 PM

ATTENDANCE:

	6 JUL 2000	AUG	SEP	OCT	NOV	DEC	JAN 2001	FEB	MAR	APR	MAY	JUN
CHAIR	JC	JC	JC									
CHAIR-ELECT	DJL	DJL	DJL									
PAST CHAIR	DB	DB	DB									
SECRETARY	YF											
TREASURER	BC	BC										
EDUCATION	RM		RM									
ELECT-MEDIA	BC	BC										
HISTORIAN	WM	WM										
STANDARDS			BF									
MEMBERSHIP	BE	BE										
NQM	BE	BE										
NEWSLETTER	DPT	DPT	DPT									
PROGRAMS	SM	SM	SM									
CORP-LIAISON	YF											
PUBLICITY			TG									
Other: Education Vice-Chair	FH	FH	FH									
Other: Guest Section Member	JD											
Other:												

AGENDA/ACTIONS:

1. Review and Approval of August Minutes – All

The Board approved the meeting minutes for August.

2. 2000-2001 Budget – All

The Chair (Jim Coley) discussed the budget template mailed to all Board members. Each member discussed estimated budget amounts and associated justification. The Chair collected the budget information and will e-mail a revised template. The Treasurer will be responsible for evaluating the budget on a monthly basis and providing exception reports to the Board Members.

3. Scholarship Program - All

The continuation of the scholarship program was addressed and the members determined that the discussion required the presence of the Membership Chair (Bill Eastham).

4. Host Location for Monthly Board Meetings - McArthur

The October Board meeting will be held at DataZen in Herndon, VA.

5. Reports from Committee Chairs – All

Chair-Elect: The Chair Elect (DJ Laws) has commenced revision of the Section By-laws and anticipates ratification by the end of the board year. The Chair Elect planned to attend the kick-off meeting for the Regional Quality Conference on Saturday.

Education: The Education Chair (Roger Mercier) agreed to track education enrollment activities and will discuss the training registration process at the next meeting. The Education Vice-Chair (Frank Hutchinson) proposed the investigation various avenues to increase certification enrollment.

Publicity: The Publicity Chair (Tim McGavagan) suggested putting training courses/education events in local newspapers to recognize marking benefits from the integration of publicity and training.

Newsletter: Volunteer support was requested for the newsletter publication since reproduction resources are no longer available. The Standards Chair (Bill Foglesong) volunteered to approach his company for reproduction support.

Standards: Bill Foglesong was elected to the Standards Chair position and will be coordinating with the Publicity Chair (Tim McGavagan) to move the committee forward.

6. Other Business

Noting no further business, the meeting was adjourned