

ASQ SECTION 0511
BOARD MEETING MINUTES
19 JAN 2011

Location: Micron Facility, Manassas, VA

Attendees: Attached

1. Call to Order – 5:55 PM
2. Reading & Approval of Minutes – The December 2010 meeting minutes were not yet ready for review. Jeff will provide for February meeting
3. Officer Reports/Announcements
 - a. Chair – No report
 - b. Chair Elect – We may take pictures of meal and meeting, but not of tour – will be provided stock photos
 - c. Treasurer – The Board approved a motion to accept the Treasurer’s report for Dec 2010. Current balance is 27659.20. Section received \$738 for membership renewals from National
 - d. Secretary – Not present.
4. Committee Reports/Announcements
 - a. Arrangements – PJ Skidoos in Fairfax would cost \$30+ per meal
 - b. Audit – no report Nothing to report
 - c. Examining/Certification – 16 in December. Next cert exam is in March (as of December 36 registered)
 - d. Recertification – no report
 - e. Education – no report
 - f. E-media – Motion made and passed to make final payment for website redesign
 - g. Finance – Switch to Google voice approved, terminate Verizon account, contact financial organizations
 - h. Historian – Anyone know of whereabouts of past historian? He may no longer be with us.
 - i. Membership – 750 paid, 150 unpaid. 45 folks scheduled to attend. Will try to get Micro to be a local section sponsor – they have corporate sponsorship in Idaho.
 - j. Newsletter/Publicity – December Newsletter published. It was suggested that the newsletter be dated the month it was published rather than the month the deadlines were due.
 - k. Nominating – Nomination form posted – requires twenty members to sign nomination form
 - l. Programs – Jim Bowie will be February speaker with topics: Strategic planning, LSS and Change management. Volunteer offered to speak on Change Management in the Navy in March. Requested programs chair to reserve next three months at Amphora in Herndon.
 - m. Voice of the Customer – Short blurb published in Newsletter and on website. Included VO Quality error in blurb. Need more members aged 30 or under. Need more student sections – none exist in VA University contact assignments:
 - i. Bob Orkin – GMU
 - ii. Bill Eastham - UVA
 - iii. Kathy Eaves – VPI
 - n. Webmaster – As each page is updated it will be moved to the new template with the initial changes to take place within 60 days
 - o. LSS SIG – No Report
5. Items for Next Month’s Mtg – None.
6. Unfinished and New Business – None.
7. Adjournment – 6:32 pm

(Minutes prepared by: Jeffrey Parnes, Section 0511 Secretary Pro Tem)