

ASQ Section 0511-Northern Virginia

June 12th SLC Meeting Minutes

For	ASQ Section 0511 Section Leadership Committee Meeting				
Location	WebEx				
Date	June 12th, 2024	Time	6:00 – 7:00 pm	Duration	1 hour

Section Leadership Committee Attendance

Positions in **BOLD** indicate positions required for Section standing by ASQ Section Requirements
 X indicates the person attended (* indicates attendance by phone or electronic media)

Elected Leadership (*two Elected Officers present required for quorum*):

Officer	Position	Present?
Ken Rapuano	Chair	X*
Vladimir Nesterovich	Vice Chair	X*
Jeff Cadel	Secretary	X*
Muzaffar Zaffar	Treasurer	X*
Vacant	Vice Treasurer	--

Appointed Leadership (*an additional 25 percent [three] Appointed Officers present required for quorum*):

Officer	Position	Present?
Charlotte Wild	Audit Chair/Welcome Committee	
Leslie Braun	Membership Chair	X*
Barbara McCullough	Nominations Chair	X*
Connie Broadie	Vice Secretary	X*
Carolyn Miller	Arrangements Chair	X*
Muzaffar Zaffar	Recertification Chair	X*
Cyndi Reichardt	Database Administrator	X*
Muzaffar Zaffar	Education Chair	
Leslie Braun	Finance Chair/Welcome Committee	
Seema Garg	Placements Chair	--
Vacant	Historian	--
	Voice of the Customer	
Jeff Parnes	Electronic Media	X*
	Webmaster	
Sara McAlpine	Welcome Chair	X*
Maria Habib	Section 0511 Process Improvement Lead	X*

Other Attendees:

Attendee	Position	Present?

1. Meeting quorum met
2. Meeting Minutes approval
 - a. May 2024- approved
3. Treasurer Report
 - a. June 10 balance: \$18,275.06
 - b. Unchanged from April
 - c. Does not include reimbursement for Maria and Barbara – WCQI subsidy

- i. Need to show an expense of \geq \$1500 and send to Muzzafar (Section mgmt.\forms\on line reimbursement request form)
 - d. Investigated investment (short term investment opportunity- currently running at 5.3%/yr.)- quarterly – next available time September. Muzzafar and Leslie. Proposal by August. Investigate downside risk and time frame.
- 4. Membership Report- Leslie B.
 - a. December 2023 paid membership = 353, a 1.9% decrease from November.
 - i. Gained 17 seniors. Lost 17 full and 7 students.
 - b. January 2024 paid membership = 345, a 2.3% decrease from December.
 - i. Lost 2 seniors and 6 full members.
 - c. February 2024 paid membership = 330, a 4.3% decrease from January.
 - i. Lost 23 seniors but gained 8 full members.
 - d. March 2024 paid membership = 344, a 4.2% **increase** from February.
 - i. Lost 10 full members but gained 1 student member and 23 senior members.
 - e. April 2024 paid membership = 308, a 10.5% decrease from March.
 - i. Lost 32 full members and 4 senior members.
 - ii. Of the lost full members, 23 were pro forma
 - f. May 2024 paid membership = 307, a 0.3% decrease from April
 - i. Lost 2 student members and gained 1 full member
 - g. June 2024 paid membership = 302, a 1.6% decrease from April
 - i. Lost 2 student members and 3 full members
 - h. Since April 2023 (14 months) , net loss of 15 seniors, 5 student, and 99 full members (119 total)
- 5. Welcome Committee Report- Sara M- no report
- 6. Future Programs:
 - a. June – Jeff Parnes: Boeing Quality – What Went Wrong?
 - b. July – Open (Carolyn has lead)- back up is recorded – decision by 7/5. If ranger event, then announcement by 7/10. Possibly try a virtual meeting (dry run) at Jeff P’s home. A meeting objective and measures will be developed prior.
 - c. August – Susan Gorveatte: MARVEL-ous Audits
 - d. September – Report from WCQI
 - e. October – RO/Video/Daria?
 - f. November – RO Year in Review
 - g. December – Path to Quality
- 7. Compliance: All SLC members should have received an email from ASQ Component Relations; privacy training is required for all SLC members this year, so please complete that. **Privacy training was due May 9th**. You get 0.1 RU! Ken to follow up on who is required to take the training and the implications if not completed.
- 8. Major Changes to RU:
 - a. ASQ restored the 0.5 RU/meeting until the end of CY 2024
 - b. Progress on protest letter? Ken and Vladamir have point- target complete by 6/30.