

For	ASQ Section 0511 Section Leadership Committee Meeting				
Location	WebEx				
Date	October 9th, 2024	Time	6:00 – 7:00 pm	Duration	1 hour

- **Section Leadership Committee Attendance**
- Positions in **BOLD** indicate positions required for Section standing by ASQ Section Requirements
- X indicates the person attended (* indicates attendance by phone or electronic media)
- Elected Leadership (*two Elected Officers present required for quorum*):

Officer	Position	Present?
Ken Rapuano	Chair	X
Vladimir Nesterovich	Vice Chair	--
Jeff Cadel	Secretary	X
Muzaffar Zaffar	Treasurer	X
Vacant	Vice Treasurer	--

- Appointed Leadership (*an additional 25 percent [three] Appointed Officers present required for quorum*):

Officer	Position	Present?
Charlotte Wild	Audit Chair/Welcome Committee	--
Leslie Braun	Membership Chair	--
Barbara McCullough	Nominations Chair	
Connie Broadie	Vice Secretary	X
Carolyn Miller	Arrangements Chair	X
Muzaffar Zaffar	Recertification Chair	X
Cyndi Reichardt	Database Administrator	
Muzaffar Zaffar	Education Chair	
Leslie Braun	Finance Chair/Welcome Committee	X
Seema Garg	Placements Chair	
Vacant	Historian	
	Voice of the Customer	
Jeff Parnes	Electronic Media	X
	Webmaster	
Sara McAlpine	Welcome Chair	
Maria Habib	Section 0511 Process Improvement Lead	X

- Other Attendees:
 - a. Mike Beckner
 - b. JoAnn Collins
 - c. Rick Wells
 - d. Rebecca Coplon

Attendee	Position	Present?
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- Quorum met
- September 2024 Meeting Minutes approval- approved with check of attendees- add Carolyn Miller
- Treasurer Report
 - a. August 12 balance: \$16,542.45 (\$14,000 of which is in the ASQ investment fund)
 - b. Third quarterly deposit of not yet received
 - c. Expenses and reimbursements for the October RO not yet applied
 - d. Third quarter deposit not yet made by Region
- Membership Report- 3rd month of increase (though small)
 - a. December 2023 paid membership = 353, a 1.9% decrease from November.
 - i. Gained 17 seniors. Lost 17 full and 7 students.
 - b. January 2024 paid membership = 345, a 2.3% decrease from December.
 - i. Lost 2 seniors and 6 full members.
 - c. February 2024 paid membership = 330, a 4.3% decrease from January.
 - i. Lost 23 seniors but gained 8 full members.
 - d. March 2024 paid membership = 344, a 4.2% **increase** from February.
 - i. Lost 10 full members but gained 1 student member and 23 senior members.
 - e. April 2024 paid membership = 308, a 10.5% decrease from March.
 - i. Lost 32 full members and 4 senior members.
 - ii. Of the lost full members, 23 were pro forma
 - f. May 2024 paid membership = 307, a 0.3% decrease from April
 - i. Lost 2 student members and gained 1 full member
 - g. June 2024 paid membership = 302, a 1.6% decrease from May
 - i. Lost 2 student members and 3 full members
 - h. July 2024 paid membership = 328, an 8.6% **increase** from June
 - i. Gained 1 student, 13 seniors, and 12 full memberships.
 - i. August 2024 paid membership = 309, an 5.8% decrease from July
 - i. Gained 1 student, but lost 12 seniors, and 8 full memberships.
 - j. September 2024 paid membership = 322, a 4.2% **increase** from August
 - i. Gained 1 student, 1 senior, and 11 full memberships.
 - k. October 2024 paid membership = 323, a 0.3% **increase** from August
 - i. Gained 1 student, 1 senior, and 11 full memberships.
 - l. Since April 2023, net loss of 17 seniors, 1 student, and 80 full members (98 total)
 - i. Still no steady-state – overall a downward trend with positive spikes.
 - ii. Recent positive trend
- Welcome Mike Beckner!

- a. Voice of Customer and Vice Treasurer (has been with ASQ for 10 yrs.)- wants to reach out to the ASQ chapter community and see if we can gain additional participation
- Future Programs:
 - a. November – Ranger Outing Year in Review, Ken
 - b. December – Audit Division Conference, Maria’s presentation and report from conference
 - c. January – Chair’s Annual Report
 - d. February – Ranger Outing (chocolate factory?)
 - e. March and beyond are open
 - Ken has appointed himself as Program Chair
- Candidate Officers for next year – see PowerPoint Slides
 - a. Chair- Jeff Parnes
 - b. Vice Chair- No Candidate
 - c. Secretary- Jeff Cadel
 - d. Vice Secretary-
 - e. Treasurer- Connie Broadie
 - f. Vice Treasurer- Mike Beckner
 - g. Program Chair- Ken Rapuano

Since positions are non- contested- positions are in place for next fiscal year
- Other Appointed Positions
 - a. Membership Chair- Leslie Braun
 - b. Nominations Chair- Barbara McCullough
 - c. Recertification Chair- Muzaffar Zaffar
 - d. Ranger Outing Chair- Carolyn Miller
 - e. Webmaster/Electronic Media Chair/Streaming Lead- Jeff Parnes
 - f. Database Administrator- Cyndi Reichardt
 - g. Welcome Chair- Sara McAlpine
 - h. Process Improvement Chair- Maria Habib
 - i. Voice of the Customer- Mike Beckner
 - j. Program Chair- Ken Rapuno
- Volunteer Openings:
 - a. Ranger Outline Chair
 - b. Compliance Chair- Jo Ann Collins
 - c. Assistant Streaming Lead
 - d. Vice Positions
 - e. Committee membership

Jeff Parnes reviewed pictures from various 2024 Outings and has requested additional pictures from the outings. These are to be shared with ASQ as documentation of 2024 events and will be posted on the website

Look for sites for a February Meeting to do another dry run of a virtual meeting. Jeff Cadel- Sterling and Rebecca- Burke.