

Education meeting

ASQ Section 0511

March 17, 2020

7:00 pm

Attendees (by phone)

Barbara McCullough

Carolyn Miller

Connie Broadie

Leslie Braun

Jeff Parnes

Ken Rapuano

Mike Coleman

Topics:

1) Remote meeting for April Meeting? JP mentioned that he is on another board and they met remotely this month.

CM indicated that there is a slideshow function in Zoom.

JP – people can ask questions via mic.

Definitely meeting remotely in April.

Need to cancel Houlihan's for April; hold off on cancelling in May.

Still looking for April program.

2) MZ – Indicated some of the features of the example scholarship applications he sent

KFR – indicated some corrections to the link in the Section 0511 application

JP – 2k to spend per year; suggested limit to four scholarships

BM – gotten any applicants?

CB – Haven't gotten out?

BM – need to specify how to notify

CM – need to state how we control how the money paid out?

BM – Confirmation form; would applicant take to guidance counselor?

MZ - Yes

BM – Need to include a date we inform applicants of award. Suggested 2nd week of May. How to send money?

JP – Send check. Can still use TD account.

BM – But going forward, what mechanism for getting money to students.

BM – Need to check with HQ. Maybe certified bank check.

MZ – Doesn't know how other sections issue the money.

MC – We can set up an account and put money in it. Will check into possible payment mechanisms, including HQ sending a certified check.

BM – Go over applications at board meeting or a specific meeting?

MZ – Not sufficient time for it at a board meeting.

JP – Maybe empanel a committee on the previous Tuesday and report on Wed.

MZ – The scholarship is missing from the HQ list. Need names for the scholarships – possibly for members who have passed.

BM – Who was first one's name?

MC – Larry Volken

BM – There's another one

KFR – Greg Monaco?

Action Items:

BM will send suggested revisions

JP will post final revised form

Mike will check on payment options

Per MC email on Mar 18 "In order to send out a check, we have to set up an account for the person, tell Bill Highway that they cannot accept an electronic funds transfer. Then in 5 to 10 days they will be sent a paper check."

Muzaffar will send out applications to committee ahead of time for evaluation

MZ will post on website about availability

MZ can email to high school principals

JP will add availability of scholarship to announcements

Education committee meeting in May to go over applications; next meeting: May 12th, 7 pm